

, D, N, M, A, D, E
événement
VOX



ERASMUS+ INCOMING STUDENTS HANDBOOK :

***Thank you** for your interest in the Bachelor of design offered by the lycée Maximilien Vox in Paris. This handbook is designed for current and prospective **Erasmus+ incoming students**. It offers useful information about registration, courses and advice for daily life and your installation in Paris.*

Should you have any questions, please don't hesitate to contact us at : julie.manet.erasmus@gmail.com

We wish you a pleasant reading and look forward to seeing you soon at lycée Maximilien Vox!



HOW TO APPLY :

Maximilien Vox has Erasmus+ bilateral agreements with several institutions in Europe.

You can check with the Erasmus+ coordinator of your institution **if an agreement exists between your institution and Maximilien Vox school.**

If your institution is not one of our partners but you still wish to apply, **your Erasmus+ coordinator can contact us to consider signing an inter-institutional agreement.**

(Contact : juliemagnet.erasmus@gmail.com)

Step-by-step application instruction :

1) The home institution sends the candidate's nomination by email to : juliemagnet.erasmus@gmail.com

The e-mail must include the following data :

- Full name of the student
- E-mail address of the student
- Level of study (we only offer undergraduate/ bachelor level)
- Proposed period of mobility (autumn or spring semester > autumn semester is preferable as our students have internship periods during the spring semesters).

2) Maximilien Vox school contacts the candidate via e-mail.

3) The student submits by e-mail an application file consisting of :

- application form
- CV
- motivation letter (in French if possible, or in English if not)
- PDF portfolio (maximum 10Mb)
- transcript of official academic records (current year)
- copy of passport or ID card
- ID photo



CALENDAR AND APPLICATION DEADLINES :

	Semesters dates :	Student nominations must reach the receiving institution by :	Applications from nominated students must reach the receiving institution by :
Autumn semester :	September 1 - January 31	May 1	October 1
Spring semester :	February 1 - May 31	October 1	November 1

Holidays : Paris (zone C) > <https://www.education.gouv.fr/calendrier-scolaire-100148>







CURRICULUM/ECTS :

Bachelor degree in design of commercial or cultural event						
Classes	year 1 / Autumn semester		year 2 / Autumn semester		year 3 / Autumn semester	
	Discovery and acquisition of the fundamentals		Deepening and specialisation		Professional development	
	Weekly hours	ECTS	Weekly hours	ECTS	Weekly hours	ECTS
General education						
Culture						
EC 9.1 Literature and philosophy Reflections on the design practice enlightened by literature and philosophy.	3	8	2	7	3	4
EC 9.2 History of arts, design and techniques Studies of major technical and artistic developments applied to the design field.	2		2		2	
Cross-disciplinary education						
Methodologies, techniques and languages						
EC 10.1 Expression and exploration of artistic tools Visual art : practice of different mediums and refining of personal artistic expression.	5	12	2	10	3	6
EC 10.2 Technology and materials studies Analysis of technological processes and studies of materials properties.	3		2		-	
EC 10.3 Digital tools 3D modeling classes.	3		2		1	
EC 10.4 English language Practice of English related to the professional field.	2		2		2	
EC 10.5 Economics and law Case studies : economic and legal specificities related to the design field.	1		2		1	
Practical and professional education						
Creative workshop						
EC 11.1 Techniques and know-how Analysis and practice of tools, techniques and know-how related to the field of design.	1	9	2	12	-	17
EC 11.2 Design project practice Development of an autonomous and personal method to carry out an event design project.	8		8		9	
EC 11.3 Project's communication and mediation Presenting, communicating and enhancing a design project.	1		1		2	
EC 11.4 Research approach related to the project's practice Reflexive approach correlative to the practical approach of the design project.	1		1		3	
Professionalisation						
EC 12 Professional development Assistance in building the student's personal training path/professional project.	1	1	1	1	2	3
Total	31 h	30	27 h	30	28 h	30



GRADING SYSTEM :

The bachelor in event design grading scale is based on a **skills-assessment system**.

French grades	ECTS grades	Definition	Statistical repartition of the grades
Très bonne maîtrise (very good mastery) 	A	Outstanding (outstanding performance without error)	5%
	B	Very Good (above the average standard with minor errors)	30%
Maîtrise suffisante (satisfactory mastery) 	C	Good (generally sound work with some errors)	40%
	D	Satisfactory (fair but with significant shortcomings)	20%
	E	Sufficient (performance meets the minimum criteria)	5%
Maîtrise fragile (near mastery) 	F	Fail (some more work required before the credit can be awarded)	0%
Maîtrise insuffisante (insufficient mastery) 	FX	Fail (considerable further work is required)	0%



HEALTH INSURANCE :

All students must have personal health insurance. **Students from the European Union** must be in possession of a **European Health Insurance Card**. For more information visit <https://ec.europa.eu/social/main.jsp?catId=559>

Non-European students must apply for social security cover if they intend to stay in France for more than three months. For more information visit <https://etudiant-etranger.ameli.fr/#/>



VISAS :

Applicants from the European Union, Iceland, Liechtenstein, Norway, Switzerland, Monaco or Andorra do not need a visa to study in France, but check your local French Consulate website in case there are changes in legislation.

Students from other countries need to apply for a student visa. These are issued by the French Consulate in the home country. It is recommended to apply for a visa on reception of the acceptance letter, as in some countries this procedure takes



GENERAL INFORMATION AND ASSISTANCE :

USEFUL WEBSITES :

useful websites for students. You will find good advice and valuable help in your administrative procedures.

<https://paris.esnfrance.org/en/>
<https://access.ciup.fr/en/accss-paris-centre/>
<https://www.messervices.etudiant.gouv.fr/envole/>



LANGUAGE :

The language of instruction in Maximilien school is French. Erasmus+ offers very good language classes via the **OLS platform**. Contact your Erasmus+ coordinator for more information. If you wish to learn more, you'll find here some useful links.

LANGUAGE CENTERS IN PARISIAN LIBRARIES :

Language centers in 7 parisian libraries offer a range of language methods, books, magazines and texts read in French (FLE : français langue étrangère) :

https://bibliotheques.paris.fr/apprendre-une-langue.aspx?_lg=fr-FR

<https://www.paris.fr/equipements/bibliotheque-buffon-1682>

<https://www.paris.fr/equipements/bibliotheque-valeyre-1711>

<https://www.paris.fr/equipements/bibliotheque-drouot-1719>

<https://www.paris.fr/equipements/bibliotheque-benoite-groult-19532>

<https://www.paris.fr/equipements/mediatheque-marguerite-yourcenar-6218>

<https://www.paris.fr/equipements/bibliotheque-germaine-tillion-1737>

<https://www.paris.fr/equipements/mediatheque-edmond-rostand-1741>

SELF-TRAINING AREA OF THE BPI :

(bibliothèque publique d'information in Centre Pompidou) :

<https://www.bpi.fr/en/learning-a-foreign-language-in-the-self-training-area/>

WEBSITES TO LEARN FRENCH :

<https://apprendre.tv5monde.com/fr>

<https://savoirs.rfi.fr/en/recherche/rubrique/apprendre/objectif/apprendre-et-perfectionner-le-francais-2707/editorial/questionnaire>

<https://www.podcastfrancaisfacile.com>

http://uoh.univ-montp3.fr/j_ameliore_ma_maitrise_du_francais/portail/index.html



TRANSPORTATION :

RATP is the operator of public transport in Paris, the Navigo Pass will allow you to use transport for a monthly fee.

Vélib' Métropole is a large-scale self-service bicycle system in Paris, very easy to use.

<https://www.iledefrance-mobilites.fr/en>

https://www.velib-metropole.fr/en_GB



HOUSING :

Maximilien Vox school does not provide accommodation. However, we offer here a selection of useful websites in order to help students to find their accomodation.

Type of accomodation	Average price per month (indicative estimate January 2022)
Shared accomodation	500-700 €
Studio	600-1000 €
2 rooms (bedroom + living room)	1000-1400 €

GENERAL HOUSING INFORMATION :

<https://www.etudiant.gouv.fr/en/accomodation-1901>
<https://www.campusfrance.org/en/student-housing-france>
<https://www.unclaj.org>

INFORMATION AND ASSISTANCE IN YOUR SEARCH FOR ACCOMODOTION :

Comité local pour le logement autonome des jeunes (CLLAJ) :
<https://www.cllajparis.org>
The CLÉ (Caution Locative Etudiante) is a State insurance allowing students without guarantor to have easier access to housing :
<https://www.lokaviz.fr/n/a-qui-s-adresse-la-cle/n:473>

ROOMS IN PRIVATE HOMES :

<https://www.bemynest.com/en/home/>
<https://www.lokaviz.fr>

CLASSIFIED ADS, REAL ESTATE WEBSITES :

<https://en.location-etudiant.fr>
<https://www.studapart.com/fr>
<https://www.locservice.fr>
<https://www.facebook.com/AppartParis>
<https://www.bemynest.com/en/home/>
<https://www.lokaviz.fr>
<https://www.seloger.com>
<https://www.pap.fr>
<https://fusac.fr/ad-category/housing/>

FLAT SHARING WEBSITES :

<https://www.appartager.com>
<https://www.lacartedescolocs.fr>
<https://www.facebook.com/PlanColocParis>

STUDENT/YOUNG WORKER RESIDENCES :

<https://access.ciup.fr/en/logement-en-ile-de-france/accommodation-for-a-long-staystudents/>

PRIVATE STUDENT RESIDENCES :

<https://access.ciup.fr/en/logement-en-ile-de-france/accommodation-for-a-long-staystudents/>